Board of Education Lapeer County Intermediate School District

Minutes of the Regular Meeting June 17, 2020

Education and Technology Center, Room 101 & Electronically

690 N. Lake Pleasant Road

	Attica, MI 48412
MEMBERS PRESENT:	Lawrence Czapiewski, President Paul Bowman, Vice-President Cheryl Howell, Secretary Lisa Novak, Treasurer Rod Dewey, Trustee
MEMBERS ABSENT:	None
STAFF PRESENT:	Dan Allen Kendra Bostian Anthony Najor Cheryl Porter Ann Schwieman Michael Wesley Steven Zott
GUESTS PRESENT:	None
Approval of Minutes Moved by Mrs. Howell, supporthe Special Meeting of June 17. The motion carried unanimous Mr. Bowman Mr. Dewey Mrs. Novak Mrs. Howell	sly by a roll call vote.

Approval of Agenda

Moved by Mr. Bowman, supported by Mrs. Howell, the Board of Education approve the Agenda as presented.

The motion carried unanimously by a roll call vote.

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Ju	ne 17, 20)20
Pa	age 2	
		Mr. Dewey 🔀 Aye; 🗌 Nay
		Mrs. Novak Aye; Nay
		Mrs. Howell Aye; Nay
		Mr. Bowman X Aye; Nay
		Mr. Czapiewski Aye; Nay
		Wil. Czapiewski Z Aye, Z Ivay
	Ш	PUBLIC PARTICIPATION
	3.0	
		None
	111	FINANCE
		Approval of Bills
		Moved by Mr. Dewey, supported by Mrs. Novak, the Board of Education approve the Accounts
		Payable in the amount of \$970,200.09.
		The motion carried unanimously by a roll call vote.
		Mrs. Novak 🔀 Aye; 🗌 Nay
		Mrs. Howell Aye; Nay
		Mr. Bowman Aye; Nay
		Mr. Czapiewski 🔀 Aye; 🔛 Nay
_)		Turney de Bound
		Treasurer's Report
		Mrs. Novak, Treasurer, presented the Treasurer's Report.
	IV	CONSENT AGENDA
		Moved by Mr. Dewey, supported by Mr. Bowman, the Board of Education approve the following
		items listed on the consent agenda:
		The motion carried unanimously by a roll call vote.
		Mrs. Howell Aye; Nay
		Mr. Bowman 🔛 Aye; 🔛 Nay
		Mr. Dewey 🔀 Aye; 🗌 Nay
		Mrs. Novak Aye; Nay
		Mr. Czapiewski 🔀 Aye; 🗌 Nay
		A. Personnel
		A. Telsonilei
		i. Moved by, supported by, the Board of Education acknowledge the Superinter
		acceptance of the following resignation(s) with regret and best wishes:
		> Joyce Pratt – Early Literacy Coach
		Mary Beth Slemp – Secretary for Adult and Community Education
		Miriya Jones – Payroll Clerk
		Dave Lathangue – Information Systems Specialist
		Hayden Gandolfi – Speech and Language Pathologist

	June 17, 20)20	wieeting				
	Page 3	ii.	Posting	Recommendation			
			1.	Moved by for the position of	3 70 70	, the Board of Education a	approve the
	V	PERSONN				Decel of Education annuals	al
		employm Assistant	ent of Ka in accord	ylee Rudy, Kaitlyn	Nast, and Laurali rtions of the Emplo	Board of Education approve Campbell to fill the position or byment Guide pertaining to A	of Preschool
		Mr. Bown	nan	⊠ Aye; [Nay		¥
		Mrs. Nova		Aye;	Nay		
		Mrs. How Mr. Dewe		X Aye; L X Aye; □	_lNay □ Nay		
		Mr. Czapi	*:	Aye;	Nay		
				701	1987	Board of Education authoriz	
		SAME OF THE PARTY		NO 12 11 2		acts with all Administrators ar , 2020 and terminating on Jur	
				e-time stipends a		2020 and terminating on sai	10 30, 2021 With
				d unanimously by	and the state of t		
		Mrs. Nova		🔀 Aye; 🗌	Nay		
		Mrs. How		X Aye;	∐ Nay □ Nay		
		Mr. Dewe	-	⊠ Aye;	∐ Nay │ Nay		
		Mr. Czapi		Aye;	Nay		
				5: 5: 8: 8		e Board of Education approve ary staff effective July 1, 2020	
						July 1, 2020 as presented; ar	14.7
						the continuation of the fiber	
				Community Educated unanimously by	ation Network (CEI a roll call vote.	N), as presented.	
		Mrs. How	ell	🛛 Aye;	Nay		
		Mr. Dewe	75.0	🔀 Aye; 📙	Nay		
		Mr. Bowr		Aye;	_ Nay		
		Mrs. Nov Mr. Czapi		⊠ Aye;	_ Nay _ Nay		
_)			AND		e Board of Education continue	
-		probation	nary con	tracts of the follow	ving probationary	teachers for one year: Karlee	n Koskinen,

Matthew Rule, Todd Wright, Gary Smith, Megan MacNaughton, Lauren Veit, Tarrah Bashore, Michael Wesley, Erika Kohler, Luke Childers, Cathleen McNally, Kevin Thomas, and Teresa Hill.

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	Mr. Czapiewski note	ed that Kristen Fletcher, Teacher of the Cognitively Impaired, obtained tenure
	status.	
	The motion carried	unanimously by a roll call vote.
	Mrs. Howell	🔀 Aye; 🗌 Nay
	Mr. Dewey	🔀 Aye; 🗌 Nay
	Mrs. Novak	🔀 Aye; 🗌 Nay
	Mr. Bowman	🔀 Aye; 🗌 Nay
	Mr. Czapiewski	🔀 Aye; 🗌 Nay
VI	BUSINESS	
VI		man, supported by Mrs. Novak, the Board of Education approve the 2020-2021
	The state of the s	for the General Fund, Special Education Fund, Vocational Education Fund, LITES
	Fund and the Stude	
	The motion carried	unanimously by a roll call vote.
	Mr. Dewey	🔀 Aye; 🗌 Nay
	Mrs. Novak	🔀 Aye; 🗌 Nay
	Mr. Bowman	🔀 Aye; 🗌 Nay
	Mrs. Howell	🔀 Aye; 🗌 Nay
	Mr. Czapiewski	Aye; Nay
7	Will Graphensia	
	Moved by Mr. Dewe	ey, supported by Mrs. Howell, the Board of Education approve the 2020 Tax
	Rate Request L-402	9 as presented with the millage rates of .1818 for the General Fund, .8105 for
	the Special Education	on Fund and 1.8650 for the Vocational Education Fund.
	The motion carried	unanimously by a roll call vote.
	Mrs. Novak	
	Mr. Bowman	Aye; Nay
	Mrs. Howell	Aye; Nay
	Mr. Dewey	Aye; Nay
	Mr. Czapiewski	Aye; Nay
	WIT. Czapiewski	
	Moved by Mr. Bow	man, supported by Mr. Dewey, the Board of Education authorize the
	Superintendent to	execute renewals of the contracts for services expiring on June 30, 2020 as
	presented with the	exception of the contract with Brady's Business Systems for copier
	maintenance and a	list of the contract renewals shall be attached to the official Minutes of the
	meeting.	
		unanimously by a roll call vote.
	Mr. Bowman	── Aye; ── Nay
	Mrs. Howell	Aye; Nay
1	Mr. Dewey	Aye; Nay
-/	Mrs. Novak	
	Mr. Czapiewski	🔀 Aye; 🔛 Nay

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Mr. Bowman

Mr. Dewey

Mrs. Howell Mrs. Novak

Mr. Czapiewski

Aye;

Aye;

Aye;

Nay

Nay

Nay

Nay

Nay

Moved by Mr. Bowman, supported by Mrs. Novak, the Board of Education approve the purchase of paper through the Genesee Area School Business Officials Cooperative Purchasing Program at a cost not to exceed \$5,700.56. The motion carried unanimously by a roll call vote. \times Aye; Nav Mr. Dewey Mrs. Howell Aye; Nay Mrs. Novak \times Aye; Nay Mr. Bowman Aye; Nay Nay Mr. Czapiewski Aye; Moved by Mr. Dewey, supported by Mrs. Howell, the Board of Education approve the purchase of 10,000 disposable face masks and 19,200 pairs of disposable gloves from MSC Supply at a cost not to exceed \$9,349. The motion carried unanimously by a roll call vote. Mrs. Howell Aye; Nay Aye; Mrs. Novak Nay Mr. Bowman Aye; Nay Mr. Dewey Aye; Nay Mr. Czapiewski Nay Moved by Mr. Bowman, supported by Mr. Dewey, the Board of Education approve the contract amendment with Sunbelt Staffing, LLC. for Early Intervention services as presented. The motion carried unanimously by a roll call vote. Mrs. Novak X Aye; X Aye; Nay Mr. Bowman Aye; Nay Mr. Dewey Mrs. Howell X Aye; Nay Mr. Czapiewski Moved by Mrs. Howell, supported by Mrs. Novak, the Board of Education approve the three year contract with AdviseMI to provide a college adviser for Programs at the Education and Technology Center as presented, for an amount not to exceed \$36,000. The motion carried unanimously by a roll call vote.

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VII BYLAW AND POLICY

Moved by Mr. Bowman, supported by Mr. Dewey, the Board of Education adopt the revisions to Policies 3100 and 4100 (COVID-19 Preparedness and Response Plan, Mitigation, Self-Reporting, & Leave of Absence) and Policy 8100 (COVID-19 Preparedness and Response Plan, Mitigation, & Self-Reporting) as presented.

The motion carried unanimously by a roll call vote.

Mrs. Novak	🛛 Aye; 🗌 Nay
Mr. Dewey	🛛 Aye; 🗌 Nay
Mrs. Howell	🛛 Aye; 🗌 Nay
Mr. Bowman	🛛 Aye; 🗌 Nay
Mr. Czapiewski	🛛 Aye; 🗌 Nay

VIII PUBLIC PARTICIPATION

None

IX SUPERINTENDENT / ADMINISTRATIVE REPORTS

Mr. Zott, Superintendent, discussed the following items with the Board: state budget news, his recommendation to continue remote learning for students in the center special education program, the 2020-21 school year and in-person instruction, and the plan for bringing CTE students back to school.

Ms. Porter, Director of Finance, discussed the upcoming financial audit and shared that additional information related to COVID-19 is being required this year.

Ms. Schwieman, Director of Administrative Services and Personnel, shared that negotiations with LITAP are ongoing.

Mr. Allen, Director of Technology, spoke about the fiber work that is being done.

Mr. Najor, Assistant Principal, spoke about CTE student enrollment for 2020-21.

X OTHER

XI ADJOURNMENT

President Czapiewski declared the meeting adjourned at 8:50 PM.

Lawrence P. Czapiewski, President

Cheryl Howell, Secretary

Contract Renewals Effective July 1, 2020 — Board Approval Required

:- I Ed O E-- L. Childhood

Special Ed & Early Child Contractor	Purpose	Renewal Rate
Grace Bammer	Troubleshooting Sound Field Systems A sound field system is a sound system for schools that improves the learning environment for the entire class by improving the sound environment in the classroom. Designed specifically for speech sounds, these systems greatly enhance speech understanding. Many classrooms in the County have sound field systems. Ms. Bammer checks the systems to ensure they are functioning properly, trains new staff on their use, and troubleshoots systems not working properly.	\$34.00/hour and a maximum of \$13,000 (last contract: \$34.00/hour and a maximum of \$13,000) No Change
Lapeer Community Schools - Chartwells	Student Food Services for Special Ed Students	\$30,000 (last contract: \$30,000) No Change
Lapeer Community Schools - LOA	Reimbursement for Additional Staff Services The ISD and all of the local districts enter into a Cooperative Agreement (Agreement) on an annual basis to provide Special Education services to children birth until age 3. These services are delivered using a Primary Service Provider (PSP) Model, under which one Special Education professional (e.g., Teacher, Speech and Language Pathologist, Occupational Therapist, or Physical Therapist) serves as the PSP to provide weekly support to the family and the remaining team members provide services to the child through joint home visits. Under the Agreement, Lapeer Community Schools (LCS) provides a teacher and the ISD provides the remaining team members. In addition, LCS incurs some additional costs related to staff services it provides related to the enrollment and exiting of students for which it reimbursed.	\$30,000 (last contract: \$30,000) No Change
Greater Lapeer Transportation Authority (GLTA)	Transportation for Special Ed and CTE Students	\$40/hour and a maximum of \$35,000 (last contract: \$40/hour and a maximum of \$35,000) No Change
Public Consulting Group, Inc.	EasyIEP Web-based system used for completion of Individual Education Programs (IEPs) for students with disabilities	\$37,600 (last contract: \$42,600) NOTE: Decrease due to removal of a module.

Public Consulting Group,	EasyTrac (Medicaid Billing Services)	7.5% of net revenue up to \$1m; 6.5% of net revenue
Inc.		if over \$1m (last contract: 7.5% of net revenue up to
	Web-based system for documenting the delivery of health services to	\$1m; 6.5% of net revenue if over \$1m)
	students for Medicaid reimbursement purposes	Manager and the second
		No Change
Imlay City Community	Transportation Services	\$225/week and a maximum of \$10,000 (last contract:
Schools		\$225/week and a maximum of \$10,000)
	Transporting Special Ed students to job sites	
		No Change
Sanilac ISD	Orientation & Mobility Specialist Services	\$25,527*+mileage (last contract: \$25,000+mileage)
	Orientation and Mobility (O&M) Specialists help people with visual	* This is an estimate based on a projected number of
	impairments learn to travel independently. They serve students who have	days; however, the actual amount won't be
	visual impairments to help them adapt to and navigate through their	determined until the end of the school year.
	environment using their remaining senses.	
		NOTE: Increase due to increase in employment costs.
Sunbelt Staffing	Licensed Therapists	\$260,000 (last contract: \$166,000)
	Last year we were awarded a grant from the MI Department of Education	NOTE: Increase due to increase in grant funds for this
	(MDE) & the MI Department of Health and Human Services (MDHHS) to	year that allows us to provide more services.
	provide 2 years of direct mental health services to students in certain school	
	buildings in the County.	

CTF

Contractor	Purpose	Renewal Rate
Grondins	Tuition and Supplies for Cosmetology Program	\$152,900 (last contract: \$152,426)
		NOTE: Increase due to increase in cost of supplies.
U-of-M Flint	Engineering Program and Medical Careers Accelerated Program (MCAP)	Tuition and Fees 1) Engineering: \$98,622* with \$21,060 to be reimbursed by local districts (last contract: \$147,150 with \$35,100 reimbursed by local districts) NOTE: Change in amount due to a drop in enrollment and increase in tuition & fees.
		2) MCAP: \$152,820* with \$35,100 to be reimbursed by local districts (last contract: \$144,480 with \$35,100 reimbursed by local districts) NOTE: Change in amount due to an increase in tuition

Edupoint Education	Synergy (i.e., Student Information Management System) Software	\$6,545 (last contract: \$6,545)
Systems	Maintenance	
		No Change

Maintenance

Contractor	Purpose	Renewal Rate
Crystal Clean	Hazardous Waste Removal	\$5,000 (last contract: \$5,000)
		No Change
Honeywell Building Solutions	Preventative maintenance for the Honeywell heating and cooling systems, such as rooftop units and boilers, done in accordance with the manufacturer's specification	1) \$14,008 (last contract: \$14,008)
	2) Flex Automation Services	
	Preventative maintenance for the controls for the heating and cooling systems	2) \$8,392 (last contract: \$8,392) No Change
Commercial Control Systems	Maintenance on Temperature Controls	3-year contract at \$5,295/year for a total of \$15,885 (last 3-year contract: \$4,955/year for a total of \$14,865) NOTE: Increase due to increase in rates.

Instructional Services

Contractor	Purpose	Renewal Rate
Genesee ISD	Education & Learning Consultant Services	\$33,300 (last contract: \$33,300)
		No Change
Discovery Education	DE Streaming (Curricular Resources thru Standards-Based Digital Media, such as video clips)	\$9,945 with \$4,973 to be reimbursed by participating local districts (last contract: \$9,945 with \$4,973 reimbursed by participating local districts)
		No Change
HV Special Services	Director of STEMM Academy	\$2,000/month and a maximum of \$24,000 (last contract: \$2,000/month and a maximum of \$24,000)
		No Change

Dawn Mosher	Student Advisor for STEMM Academy	\$750/month and a maximum of \$9,000 (last contract: \$750/month and a maximum of \$9,000) No Change
Ann Konarski	Lapeer College Access Network (LCAN) Coordinator	\$2,500/month and a maximum of \$30,000 (last contract: \$2,500/month and a maximum of \$30,000)
		No Change

Administrative Services

Contractor	Purpose	Renewal Rate
MASB	Membership Fee and Legal Trust Fund Contribution	\$3,660 (last contract: \$3,644)
		NOTE: Increase due to increase in rates.
Frontline Technologies	Absence & Substitute Management (aka Aesop)	1) 3-Year Contract
	Al	 Year 1: \$17,882 with \$14,923 to be reimbursed by local districts
	Absence reporting and sub calling system	• Year 2: \$18,241 with \$15,223 to be reimbursed by
		local districts
		• Year 3: \$18,608 with \$15,529 to be reimbursed by
	•	local districts
		(last 1-year contract: \$17,882 with \$14,923
		reimbursed by local districts)
	2) Employee Evaluation Management	2) 3-Year Contract
	Evaluation management system	• Year 1: \$14,914 with \$12,492 to be reimbursed by
	Evaluation management system	local districts
		• Year 2: \$15,212 with \$12,742 to be reimbursed by
		local districts
		• Year 3: \$15,517 with \$12,997 to be reimbursed by
		local districts
		(last 1-year contract: \$14,914 with \$12,492 reimbursed by local districts)
	3) Applicant Tracking (aka AppliTrack)	Terribursed by local districts)
	3) Applicant Tracking (and Applittack)	3) 3-Year Contract
	Online application system	• Year 1: \$8,439
		• Year 2: \$8,608
	NOTE: Paid to Genesee ISD as part of consortium.	• Year 3: \$8,780
		(last 1-year contract: \$8,439)
		NOTE: In exchange for entering into a 3-year contract
		for these subscriptions, Frontline agreed to a 0%
		increase in Year 1 and a 2% increase in Years 2 & 3.

Critical Incident	Critical Incident Manager	\$5,000/quarter and a maximum of \$20,000 (last
Management, Inc.	5257	contract: \$5,000/quarter and a maximum of \$20,000)
3 - San		
		No Change

Finance

Contractor	Purpose	Renewal Rate
Dennis Scott	Transportation Reporting Services	\$4,000 (last contract: \$4,000)
	The ISD is responsible for reviewing the local districts transportation reports and submitting them to the State	No Change
Set Seg	ACA Tracking & Reporting	\$4,740 (last contract: \$4,740)
		No Change
LJS2 Services	Pupil Auditing Services & Data Services	\$4,500/month for pupil auditing services & \$55/hour for data services (last 10-month contract: \$4,500/month for pupil auditing services & \$55/hour for data services)

Adult Fd

Contractor	Purpose	Renewal Rate
edmentum	PLATO Licenses	\$17,272 (last contract: \$16,849)
	Several of the ISD's Adult Education classes are offered in a lab setting using PLATO educational software, which allows students to work independently on a variety of subjects within 1 classroom with 1 teacher.	NOTE: Increase due to addition of GED practice tests.

Information Technology

Contractor	Purpose	Renewal Rate
Brady's Business Systems	Service Agreement for Copiers	\$.00700/black & white copies and .05405/color copies (last 5-year contract: \$.0065/black & white copies and .0470/color copies)
		NOTE: Increase due to increase in rates.